

## NHS Connecting for Health

### NHS Data Model and Dictionary Service

**Type:** Data Dictionary Change Notice  
**Reference:** 1246  
**Version No:** 1.0  
**Subject:** Guidance for Merging Organisations  
**Effective Date:** Immediate  
**Reason for Change:** Additional Information  
**Publication Date:** 20 February 2013

#### Background:

The NHS Data Model and Dictionary has guidance on the recording of data for Hospital Provider Spells as a result of a merger or demerger of NHS organisations.

This Data Dictionary Change Notice introduces the following change to the NHS Data Model and Dictionary:

- additional reference on the submission of data to the Secondary Uses Service (SUS) and link to guidance document

The amendment has been approved by the Health and Social Care Information Centre.

#### Summary of changes:

##### Supporting Information

[NHS TRUST MERGERS](#) Changed Description

**Date:** 20 February 2013

**Sponsor:** Ken Lunn, Director of Data Standards and Products, Technology Office, Department of Health Informatics Directorate

**Note:** New text is shown with a blue background. Deleted text is crossed out. Retired text is shown in grey. Within the Diagrams deleted classes and relationships are red, changed items are blue and new items are green.

---

## NHS TRUST MERGERS

---

Change to Supporting Information: Changed Description

### Introduction

1. This guidance explains the circumstances under which [Hospital Provider Spells](#) should close and reopen as a result of a merger or demerger, in terms of NHS data standards. It specifies which codes should be used for those [Hospital Provider Spells](#) which must be closed and reopened,
  - o for [DISCHARGE DESTINATION](#) etc, for the closing [Hospital Provider Spell](#) and
  - o for [SOURCE OF ADMISSION](#) etc, for the new [Hospital Provider Spell](#).

### When [Hospital Provider Spells](#) Should be Closed and Reopened

2. A [Hospital Provider Spell](#) is provided by one [ORGANISATION](#) acting as a [Health Care Provider](#). This means

that the spell is linked to the [ORGANISATION CODE](#) of the provider. If the [ORGANISATION CODE](#) changes, the spell must end and another begin with the new [ORGANISATION CODE](#). If the spell does end, the [Consultant Episode \(Hospital Provider\)](#) within the spell must also end.

The following scenarios explain what this means in terms of [NHS Trust](#) mergers or demergers. Note that these assume that nothing changes other than the fact that the [NHS Trusts](#) merge or demerge, e.g. the [CONSULTANT](#) stays the same, etc.

## Mergers

- a. *Trust A merges with Trust B to produce Trust C, which has a new [ORGANISATION CODE](#).* The [ORGANISATION CODE](#) will change for both Trust A and B. Therefore [Hospital Provider Spells](#) in both Trust A and B should close, and new spells should be opened using the new [ORGANISATION CODE](#) for Trust C.
- b. *Trust A merges with Trust B to produce an [ORGANISATION](#) which uses Trust A's [ORGANISATION CODE](#).* For those [Hospital Provider Spells](#) in Trust A, the [ORGANISATION CODE](#) will not change. Therefore Trust A's [Hospital Provider Spells](#) should not be closed just as a result of the merger. However, for Trust B the [ORGANISATION CODE](#) will change. Therefore [Hospital Provider Spells](#) in Trust B should close, and new spells should be opened using the new [ORGANISATION CODE](#) for Trust A.

## Demergers

- a. *Trust A splits into Trust B and Trust C, both of which have a new [ORGANISATION CODE](#).* The [ORGANISATION CODE](#) will change for both Trust B and C. Therefore all [Hospital Provider Spells](#) in Trust A should close, and new spells should be opened in Trust B and C using the new [ORGANISATION CODES](#) for each.
- b. *Trust A splits into Trust B and C. Trust B retains Trust A's [ORGANISATION CODE](#) and Trust C is issued with a new one.* The [ORGANISATION CODE](#) for [Hospital Provider Spells](#) in Trust A which are taken over by Trust B will not change. Therefore they should not be closed just as a result of the merger. However, Trust A's [Hospital Provider Spells](#) which are taken over by Trust C should close, and new spells should be opened using the new [ORGANISATION CODE](#) for Trust C.

## The Codes Used when [Hospital Provider Spells](#) are Closed and Reopened

3. If [Hospital Provider Spells](#) are to be closed and reopened only as a result of [NHS Trust Mergers](#) or demergers, for most cases the codes below should be used.

### The CLOSED [Hospital Provider Spell](#)

#### DISCHARGE DESTINATIONS

This depends on the type of [WARD](#) the [PATIENT](#) is in, but will be either:

- 51 NHS [Hospital Provider](#) - [WARD](#) for general [PATIENTS](#) or the younger physically disabled
- 52 NHS [Hospital Provider](#) - [WARD](#) for maternity [PATIENTS](#) or neonates
- 53 NHS [Hospital Provider](#) - [WARD](#) for [PATIENTS](#) who are mentally ill or have learning disabilities

#### DISCHARGE METHOD

- 1 [PATIENT](#) discharged on clinical advice or with clinical consent

### The REOPENED [Hospital Provider Spell](#)

#### ADMISSION METHOD

81 Transfer of any admitted [PATIENT](#) from other [Hospital Provider](#) other than in an emergency

Note that this [ADMISSION METHOD](#) is classed under "Other Admission". It is not elective and the [PATIENT](#) does therefore not have an entry on an [Elective Admission List](#).

#### SOURCE OF ADMISSION

Again, this depends on the type of [WARD](#) the [PATIENT](#) is in, but will be either:

51 NHS [Hospital Provider](#) - [WARD](#) for general [PATIENTS](#) or the younger physically disabled or [Accident and Emergency Department](#)

52 NHS [Hospital Provider](#) - [WARD](#) for maternity [PATIENTS](#) or neonates

53 NHS [Hospital Provider](#) - [WARD](#) for [PATIENTS](#) who are mentally ill or have learning disabilities

#### REFERRER CODE

This will be the referrer to the [Hospital Provider Spell](#) within which the [PATIENT](#) was receiving care before the merger, i.e. the "original" [Hospital Provider Spell](#).

#### **Guidance for Merging Organisations to support Sending of Commissioning Data Sets to the Secondary Uses Service**

The [Secondary Uses Service](#) have published a document "[SUS Guidance on Merging and Demerging Organisations](#)" which provides information regarding issues that may affect the approach to submitting data to the [Secondary Uses Service](#). The document is available in the section "[How do I send data to SUS?](#)" of the [Guidance and other useful documents web page](#).

---

For enquiries about this Change Request, please email [datastandards@nhs.net](mailto:datastandards@nhs.net)